

Master European Studies: Law – Politics – Economics M. A. / LL. M. (MES) Information for Applicants

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1 Eligibility

- 1.1 Requirements from previous studies
- For the M.A. degree: Bachelor's degree in politics, economics, business/management or law or similar
- For the LL.M. degree: Bachelor's degree or State Examination in law or a degree programme with a focus on law

The previous degree must carry

- 240 ECTS (for 2-semester-MES variant),
- 210 ECTS (for 3-semester-MES variant) or
- 180 ECTS (for 4-semester-MES variant)
- or equivalent from a first degree from countries not following the ECTS system
- Please note that we cannot check every particular case in advance. The academic access requirements (as mentioned above) can be fulfilled by different kinds of Bachelor's programmes. After the application deadline, the selection committee reviews the applications received and decides on admission.

The selection is based on the following scores:

- a) The grade and quality of the bachelor's degree
- b) The proof of English proficiency
- c) The motivation letter
- d) The reference letter

1.2 Proof of English proficiency

The following documents are accepted:

- Proof that the previous degree was taught in English or
- First Certificate in English (FCE) or
- IELTS 6.0 or more or
- TOEFL iBT (80 or more)
- Certificates from online language courses are not accepted.
- 1.3 Minimum Grade / GPA Minimum requirement
- Bachelor's degree or other first degree: at least an average grade of 2.5
- German First State Examination in Law: at least an average grade of 7.0
- Degrees from outside of Germany: UniAssist-confirmed equivalent of at least 2.5 (see below)

1.4 ECTS (European Credit Transfer System)

The European Credit Transfer and Accumulation System (ECTS) is a tool used by all EU universities that helps students to study in different EU countries and have their academic qualifications recognised easily. As a rule, 30 ECTS credits are awarded per semester. One ECTS credit point corresponds to approximately 30 hours of work, which includes lectures, seminars, exercises, preparation and follow-up work, and examinations.

Credit points gained abroad are not automatically equivalent to ECTS credit points. The selection committee will decide on the basis of the UniAssist certificate.



2 Application

2.1 Application deadlines

Winter term intake	June 1-July 15
Summer term intake	December 15-January 15

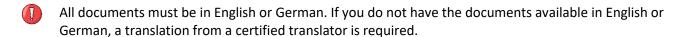
2.2 Application procedure

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German Bachelor's degree	Online application via <u>CamplnO</u>
International Bachelor's degree	Apply first to <u>Uni-Assist</u> to receive the VDP pre-assessment
	certificate (Vorprüfungsdokumentation). The VPD contains the
	necessary information on the type of education you can follow in
	Germany and your last grade according to the German system.
	Important: The application to Uni-Assist should be made as early as
	possible. This can be done almost all year round – and it is
	advisable to apply even before the application deadline starts.
	Then apply online via <u>CampInO</u> . Upload the VPD and all other
	required documents

- You can apply for a VPD almost any time of the year.
- The VPD is only valid for the respective university.
- The VPD is valid for at least one year.
- The VPD is not tied to a specific semester.
- The VPD is not tied to a specific degree program.

2.3 Documents to be uploaded

- Bachelor's degree; if applicable additionally Master's Degree and any further supportive documents
- VPD for applicants from abroad
- High English proficiency. See 1. Eligibility.
- Letter of motivation
- Letter of recommendation



3 Admission and enrolment

The admission procedure begins after the application deadline has elapsed. The selection committee requires two to three weeks for checking all applications.



Please do not contact us during these weeks.

The status change in CampInO (admitted or not) triggers a portal notification in the form of an email.

3.1 Admission notice

If you receive a notice of admission: Congrats!

Step 1: Accept the offer and apply for online enrolment in CampinO. Fill in the missing data as good as you can. If you are not sure about some answers leave out the answer if not mandatory. We will check and correct if necessary. You will not have a problem.

Step 2: CampinO will generate the enrolment application as a PDF document. You must sign and submit this form with all the documents specified therein within the specified period.



Please read the instructions carefully and pay attention to the deadlines.



3.2 M. A. or L.L. M.

To be awarded the LL. M. degree you must have a bachelor's degree with a focus on law. Additionally the elective Module 2.5 EU Practice must be completed successfully and the topic of the Master's thesis muss be related to EU law.

3.3 Health insurance

To enrol at HSB, you need adequate health insurance that must be proven by an electronic notification by a German statuary health insurance company in any case. Get into contact to a German statuary health insurance company in good time. <u>Here</u> you will find more information.

3.3.1 European students

With the European Health Insurance Card (EHIC) EU students are adequately insured. The health insurance of students from countries that have a social security agreement with Germany is also valid in Germany. Important: Health insurance coverage must be guaranteed throughout your entire period of study.

3.3.2 Students from non-EU countries

Students whose home country is not a member of the EU must take out German health insurance. In some cases, private health insurance from your home country may be sufficient. You will need to clarify this with your insurance company.

- Foreign health or travel insurance policies that limit treatment costs, the scope of benefits, or the duration of treatment cannot be accepted.
- Proof of health insurance may be required when applying for the visa. You can take out German health insurance from abroad. You can use the confirmation to apply for your visa at a German embassy or consulate in your home country.

3.4 Visa

It may take a while until you get an appointment at the German Authorities in your country for visa application. Therefore, directly after getting your admission letter from HSB, the first thing you have to work on is your visa application for Germany.

Please contact us as soon as possible if you are facing the following difficulties:

- The allocated appointment by the Embassy is late and you won't be able to join Bremen for the semester start;
- The Embassy requires a confirmation that the programme is taught in English;
- The Embassy requires a confirmation that your English knowledge corresponds to the requirements;
- and other matters.

Contact: corinne.truempler@hs-bremen.de

3.5 Student Services contribution

During the enrolment procedure you will be asked to pay the semester's student services contribution ("Semesterbeitrag"). This is a prerequisite for the final enrolment.

This is **not a tuition fee**. Once you have paid the semester fee you will get the "Semesterticket" which entitles you to cheaper prices in the cafeteria, as well the use of the libraries and public transportation (bus and tram in Bremen and regional trains) free-of-charge.

3.6 Scholarships/funding

Please note that we cannot offer any scholarships nor fundings.

The Master's programme includes a one-week excursion to Brussels. Students are responsible for covering their own costs.



- Use search engine machines to find an overview of potential German scholarship providers. Pay attention to the application deadlines!
- You can also check the <u>DAAD scholarship database</u>
- Or even the scholarship opportunities in your home country.

4 Organise your stay

4.1 Accommodation

Students' dormitory	https://www.stw-bremen.de/en/accommodation/
Private accommodation	https://www.die-wg-boerse.de/wg-in-bremen.html
	https://www.deinzimmer.de/en/accommodation/bremen/6553020
	https://www.wg-gesucht.de/wg-zimmer-in-Bremen.17.0.1.0.html
	(in German only)
	and many more

4.2 Bremen at a glance

With over 570,000 residents, including 34,000 students at six universities, Bremen is a young, cosmopolitan, and inspiring city.

Hochschule Bremen (HSB) – City University of Applied Sciences sits in the heart of this beautiful city, drawing nearly 9,000 students from the region and from all corners of the world.

Bremen offers a vibrant student scene without feeling crowded. The Weser River is right at your doorstep, each district buzzes with charming cafés and abundant cultural activities—a city that blends green surroundings with a modern, lively lifestyle.

The locals take pride in their Hanseatic heritage, the stunning UNESCO-listed Town Hall and Market Place. The city is dotted with green spaces, idyllic parks, and gardens, making exploring Bremen by bike a true pleasure.

<u>Video</u> by HSB international students <u>Guided visit</u> of the Bremen city centre